



Ref No: CCE/B/2025-26/RDC/MOM/01

## MINUTES OF MEETING

Date: 25/07/2025	Time: 3:30 pm	Venue: Conference
Room		
Name of the meeting: R&D Cell Meeting		
Period of review: 2024-2025		
Department: All departments - R&D committee		
Review of previous meeting minutes: NA		
Agenda of this meeting:		
<ol style="list-style-type: none"> <li>1. Discuss the activities of previous R&amp;D Cell</li> <li>2. Present the draft of research policy</li> <li>3. Discuss the activities of new committee</li> </ol>		

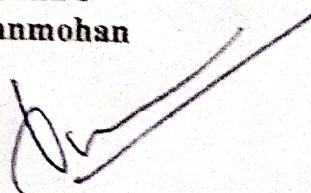
### Discussions:

Sl. No.	Decisions Taken/Action Required	Responsibility	Target Date
1	Schedule FRSG Project Presentations & Faculty Research Progress Presentations to review progress	Dr. Elizabeth Elias	September 2025
2	Prepare and publish Research Bulletin	Dr. Vishnu P Madhanmohan & R&D Cell Members	December 2025
3	Circulate draft Research Policy for review and feedback	Dr. Vishnu P Madhanmohan	August 2025
4	Formulate criteria for Research Excellence Award	R&D Cell Members	October 2025
5	Introduce Research Excellence Award during annual convocation	Management / R&D Cell	2026 Convocation
6	Showcase research achievements on the college website	R&D Cell members from CSE Department	Continuous
7	Facilitate collaborative research through MoU with Amala Medical College	Fr. Milner Paul	August 2025
8	Encourage publication in reputed journals (provide guidance and support)	Encourage publication in reputed journals (provide guidance and support)	Continuous

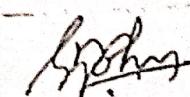
9	Collect the count of faculty members who can complete and submit journal papers during a dedicated one-week period.	Dr. Vishnu P Madhanmohan	August 2025
---	---	-----------------------------	-------------

Prepared by:

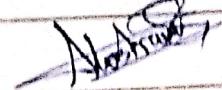
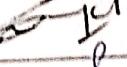
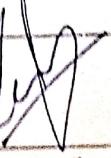
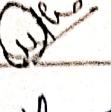
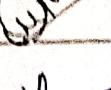
Dr. Vishnu P  
Madhanmohan



Approved by:




**Members Attended:**

Name	Designation	Signature
Dr. Sajeev John, Principal	Chairperson	
Dr. V D Jhon, Professor BSH	Advisor	
Dr. M Nandakumar, Professor EEE	Advisor	
Dr. Elizabeth Elias, Director Research	Convener	
<b>Committee 1: Finance and Infrastructure Committee</b>		
Fr. Jojo Arikkadan, Joint Director	Member	
Fr. Milner Paul V, Joint Director	Member	
Dr. Jino John, Professor, Dept of CR	Member	
Dr. Alosi James, Assistant Professor, Dept of ME	Member	
<b>Committee 2: Research Program, Policy Development Committee</b>		
Dr. Vishnu P Madhanmohan, Assistant Professor, Dept of EEE	Member	
Dr. Sherjah P Yusuf Ali, Associate Professor, Dept of CE	Member	
Dr. Krishnapriya S, Associate Professor, Dept. of ECE	Member	
Dr. Sreemol R, Assistant Professor, Dept of CSE	Member	
<b>Committee 3: Collaboration and Community Committee</b>		
Dr. Sudha Balagopalan, Director, Outreach & Professional Development	Member	
Dr. Caren Babu, Dept of ECE, Associate Professor,	Member	
Dr. Nitha C Velayudhan, Dept of CSE, Associate Professor	Member	
Dr. Needhu Varghese, Dept of EEE, Associate Professor	Member	
<b>Committee 4: Product development, monitoring &amp; commercialization Committee</b>		
Dr. Vignesh Karthik S A, Associate Professor, MBA	Member	
Dr. Divya R, Associate Professor, Dept of CSE	Member	
Dr. Eugene Peter, Assistant Professor, Dept of EEE	Member	
Dr. Diana Mathew, Assistant Professor, Dept of BSH	Member	

**Committee 5: IPR, Legal and Ethical matters Committee**

Dr. Arun Augustin, Associate Professor, Dept of ME	Member	<i>J. Arun</i>
Dr. Vince Paul, Professor, Dept of CSE	Member	<i>Vince</i>
Mr. Vivek K Viswanath	Member	<i>Vivek</i>
Mr. Subba Rao BVSS	Member	

Prepared by:

*Dr. Vishnu P. Madhan*  
mohan

Approved by:

*R. John*

