



Ref No: CCE/SEDG/2025-26/07/01

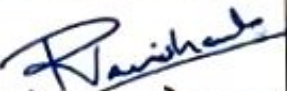
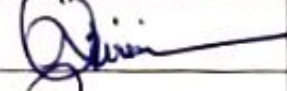
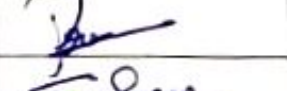
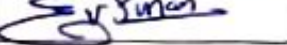
MINUTES OF MEETING

Date: 3/7/2025	Time: 10 am	Venue: Board Room
Name of the meeting: SEDG CELL FIRST COMMITTEE MEETING		
Period of review:		
Department:		
Review of previous meeting minutes: Nil		
Agenda of this meeting: 1. Identification of Socio-Economically Disadvantaged Students 2. Discussion on Support Services (Scholarships, Remedial Classes, etc.) 3. Feedback from Students 4. Planning Future Activities and Outreach 5. Any Other Matter with Permission of Chair		

Discussions:

Sl. No.	Decisions Taken/Action Required	Responsibility	Target Date
1	A list of socio-economically disadvantaged students will be updated in coordination with the Admission Office by 01/09/2025	Mr. Nithin K S	1/9/2025
2	Students will be assisted in applying for various government and institutional scholarships.	Dr. Ravisankar A N	30/9/2025
3	A feedback form will be circulated to gather inputs from the target group regarding their issues and expectations.	Mr. Nithin K S	
4	The committee decided to meet quarterly to review the progress of implemented measures.		
5			

Members Attended:

Name	Designation	Signature
Dr. Sajeed John, Principal	Chairperson	
Dr. V D John, Vice Principal	Senior Professor	
Dr. Krishnapriya S, Associate Professor, Dept. of ECE	In-charge of Internal Complaint Committee	
Dr. Krishnapriya M G, Associate Professor, Dept. of CE	IQAC Coordinator	
Dr. Ravisankar A N, Associate Professor, Dept. of EEE	SC/ST Representative	
Nithin K S, Assistant Professor, Dept. of EEE	OBC Representative	
Niranjana Lal, 3rd year ME Student	Student Member	
Pranav Narayanan K S, 2nd year EEE Student	Student Member	
Susan Varghese, HR Manager	Member Secretary	

Prepared by:


Nithin K S

Approved by:

